

## MVA MISSION STATEMENT

The MVA shall provide exemplary driver and vehicle services that promote mobility and safety while enhancing process and product security.

### For Additional Maryland Motor Vehicle Administration Information:

Call the MVA Customer Service Center  
**410-768-7000**  
(to speak to a customer agent)

**1-800-492-4575** TTY for the Hearing Impaired  
Or visit: [www.MVA.Maryland.gov](http://www.MVA.Maryland.gov)



*Committed to Safety, Service, and You!*

6601 Ritchie Highway, N.E.  
Glen Burnie, Maryland 21062

# YOU'VE INHERITED A VEHICLE

Here's How to Transfer  
Ownership to Yourself or  
Another.



Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

IMPROPER NOTICE: This certificate is transferable only when recorded and filed with the Motor Vehicle Administration and is valid only with the vehicle described on the face. It is subject to the individual, firm, or corporation named therein. TITLE AND SECURITY INTEREST FILING FEES ARE REQUIRED. Maryland action for a certificate of title is based on the greater of the total purchase price or the value of the vehicle. If the vehicle is over seven (7) model years of age the tax is based on the greater of purchase price or minimum allowed by law. No Maryland Certificate of Title will be issued until all security interest or liens filed with the Motor Vehicle Administration have been officially released on the face. However, this vehicle may be subject to liens or encumbrances not filed with the Motor Vehicle Administration. If this is a Duplicate Title it may be subject to the rights of a person under the Original Certificate. MARYLAND MOTOR VEHICLE ADMINISTRATION - 6601 RITCHIE HIGHWAY, N.E. - GLEN BURNIE, MARYLAND 21062.

ASSIGNMENT OF OWNERSHIP	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s) <b>James Butler</b>			
	Address of Buyer(s) <b>6601 Ritchie Hwy. Glen Burnie AA MD 21062</b>			
	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. ODOMETER READING (no tenths) <b>53.03</b>		<input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF SALE <b>2/4/11</b>	
	WARNING - ODOMETER DISCREPANCY			
	SIGNATURE OF SELLER(S) <b>John Smith (RS)</b>		SIGNATURE OF CO-SELLER(S)	
	PRINTED NAME OF SELLER(S) <b>John Smith (RS)</b>		PRINTED NAME OF CO-SELLER(S)	
	SIGNATURE OF BUYER(S) <b>James Butler</b>		SIGNATURE OF CO-BUYER(S)	
	PRINTED NAME OF BUYER(S) <b>James Butler</b>		PRINTED NAME OF CO-BUYER(S)	
APPLICATION FOR TITLE AND REGISTRATION	Name(s) of Buyer(s) <b>James Butler</b>			
	Address of Buyer(s) <b>6601 Ritchie Hwy. Glen Burnie AA MD 21062</b>			
	Give Maryland Driver's License Number and Date of Birth. If you do not have a Driver's License, give Date of Birth.			
	BUYER'S DRIVER'S LICENSE NO. <b>B 000-000-000-000</b>	DATE OF BIRTH <b>11/14/71</b>	CO-BUYER'S DRIVER'S LICENSE NO.	FEIN # DATE OF BIRTH
	IF NOT SUBJECT TO A LIEN, INDICATE "NONE" AMOUNT OF LIEN DATE OF LIEN KIND OF LIEN (DESCRIBE)			
	NAME OF SECURED PARTY		ADDRESS OF SECURED PARTY	
	Use hereby make application for <input type="checkbox"/> New Title <input type="checkbox"/> Title and <input type="checkbox"/> and Tags <input checked="" type="checkbox"/> Transfer of Tags <input type="checkbox"/> Tags			
	If you are transferring tags from a vehicle that you sold, to this vehicle, give the following (if applicable):			
	NAME OF PERSON TO WHOM YOU SOLD THE OLD VEHICLE		ADDRESS	
	CERTIFICATION OF INSURANCE			
NAME OF INSURANCE COMPANY (COPY FROM YOUR POLICY) <b>State Farm</b>				
POLICY OR BINDER NUMBER <b>980792837</b> NAME OF AGENT				
"I AM AWARE OF THE ODOMETER CERTIFICATION MADE BY THE SELLER"				
SIGNATURE OF BUYER(S) <b>James B Butler</b>				
PRINTED NAME OF BUYER(S) <b>James Butler</b>				
SIGNATURE OF CO-BUYER(S)				
PRINTED NAME OF CO-BUYER(S)				
CO-SIGNATURE OF PARENT, GUARDIAN OR RESPONSIBLE ADULT REQUIRED WHEN APPLICANT IS UNDER 18 YEARS OF AGE MUST BE SIGNED BY OWNER(S), OFFICER(S) OF CORPORATION, OR PARTNER IN PARTNERSHIP				
This <b>8th</b> Day of <b>February</b> , 20 <b>11</b>				
DEALER'S REASSIGNMENT	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s)			
	Address of Buyer(s)			
	STREET ADDRESS CITY OR TOWN COUNTY STATE ZIP CODE			
	SIGNATURE OF BUYER(S)		SIGNATURE OF CO-BUYER(S)	
	PRINTED NAME OF BUYER(S)		PRINTED NAME OF CO-BUYER(S)	
	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. ODOMETER READING (no tenths)		<input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF DELIVERY	
	WARNING - ODOMETER DISCREPANCY			
	SIGNATURE OF AUTHORIZED AGENT		DEALER'S NO.	
PRINTED NAME OF AUTHORIZED AGENT		TAXABLE PRICE		
PRINTED NAME OF DEALERSHIP		GROSS TAX COLLECTED		
VIN OF TRADE-IN				
IF NOT SUBJECT TO A LIEN, INDICATE "NONE" AMOUNT OF LIEN DATE OF LIEN NET TAX REMITTED				
NAME OF SECURED PARTY		ADDRESS OF SECURED PARTY		
DEALER'S REASSIGNMENT	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s)			
	Address of Buyer(s)			
	STREET ADDRESS CITY OR TOWN COUNTY STATE ZIP CODE			
	SIGNATURE OF BUYER(S)		SIGNATURE OF CO-BUYER(S)	
	PRINTED NAME OF BUYER(S)		PRINTED NAME OF CO-BUYER(S)	
	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. ODOMETER READING (no tenths)		<input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF DELIVERY	
	WARNING - ODOMETER DISCREPANCY			
	SIGNATURE OF AUTHORIZED AGENT		DEALER'S NO.	
PRINTED NAME OF AUTHORIZED AGENT		TAXABLE PRICE		
PRINTED NAME OF DEALERSHIP		GROSS TAX COLLECTED		
VIN OF TRADE-IN				
IF NOT SUBJECT TO A LIEN, INDICATE "NONE" AMOUNT OF LIEN DATE OF LIEN NET TAX REMITTED				
NAME OF SECURED PARTY		ADDRESS OF SECURED PARTY		

ANY ALTERATION OR ERASURE VOIDS THIS TITLE

## Example 3 (Back)

The Motor Vehicle Administration has developed this brochure as a guide to assist you if you have inherited a vehicle and are dealing with the transfer of ownership. We realize dealing with the vehicle's transfer of ownership is only one of many matters you are probably facing and we are here to help you.

If you have any questions or if we can help clarify any of these transactions, please know we want to assist you whenever possible. It may also be a benefit to speak with an attorney about this process and anything else that you may be trying to resolve.

The law requires a variety of actions be taken to safeguard the rights of the deceased person's heirs. There are several different types of transactions involving the transfer of ownership of the deceased person's vehicle, which this brochure will explain. While these transactions are not routine, they are also not difficult. In the section below we have provided an explanation of the terms and procedures involved in the transfer of ownership.

### What to do if there is a will:

If a legally acceptable will exists which names an executor, the executor is permitted to distribute the property of the deceased person, provided that the will has been offered for probate. If the will is accepted by a court, the court will issue what are known as "letters of testamentary or administration."

An **executor** describes a person authorized to handle the affairs of the estate of the deceased.

**Probate** refers to the review of the will of a deceased person by a court before the executor can distribute the property of the deceased person.

### If there is no will:

If there is no will, a court will appoint an administrator (similar to an executor) who must distribute all of the deceased person's possessions.

If you are presenting us with letters of testamentary or administration to complete the transfer of ownership for a vehicle, we can accept only the **original**. The original letters which are issued by the Register of Wills, have a raised seal.

If the person died **before** January 1, 1998, the Register of Wills will issue a legal heir certification or letters of administration. These may be used in some instances to change the ownership of a vehicle from a deceased person.

If the person died **after** January 1, 1998, only the letters of administration will be issued from the Register of Wills.

## Contact the Register of Wills:

Contact the Register of Wills in the jurisdiction in which the deceased was a resident to find out what documents you will need to obtain the Legal Heir Certification or Letters of Administration.

You may visit the Register of Wills website [www.registers.maryland.gov](http://www.registers.maryland.gov) for additional information.

## Let's get started:

### Which type do you best fit?

- **Type 1** - The vehicle is titled in both (**joint**) names and one of the owners is now deceased.
- **Type 2** - The vehicle is owned by the deceased person and its ownership is to be transferred to a **legal heir, legatee, distributee or sold**.

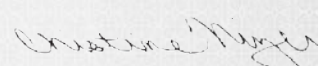
*Please keep in mind which transaction type you best fit when reading through the remainder of this brochure.*

*The following information is accompanied by examples of the Certificate of Title which should make it easier to complete the vehicle transfer procedure.*

A **legal heir** is a person, usually a descendant of the deceased individual, who inherits property and/or wealth owned by the deceased.

A **legatee** refers to a person named within the will of a deceased, not necessarily a relative.

A **distributee** describes a person entitled to share in the distribution of the estate of the deceased.

VEHICLE IDENTIFICATION NO.		YEAR	MAKE	MODEL	CLASS	ODOMETER	BRAND	TITLE NUMBER
1FALP6583WK191947		97	FORD	4S	A	000000		2983884
EXCEPT.	G.R. VEH. WT.	G.R. COMB. V.T.	FEE (TAGS)		INSPECTION DATE	DATE OF ISSUE		
N/A	-3700	00	N/A \$27.01		N/A	10/11/01		
OWNER'S SOUNDINDEX/DRIVER LICENSE NO.					CO-OWNER'S SOUNDINDEX/DRIVER LICENSE NO.			
D-000-389-000-165								
NAME(S) AND ADDRESS OF REGISTERED OWNER(S)								ODOMETER CODES
JANE DOE 123 ANYWHERE STREET GLEN BURNIE MD 21061								A. Actual Mileage B. Exceeds Mechanical Limits C. Not Actual Mileage
<h1>SAMPLE</h1>								
								CONTROL NO. (This is not a Title No.) C000000
I, THE UNDERSIGNED, HEREBY CERTIFY THAT AN APPLICATION FOR CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON, PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS STATE, AND THE APPLICANT NAMED ON THE FACE HEREOF HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE.								
THE ADMINISTRATION WILL NOT BE RESPONSIBLE FOR FALSE OR FRAUDULENT ODOMETER STATEMENTS MADE IN THE ASSIGNMENT OF THE CERTIFICATE OF TITLE OR FOR ERRORS MADE IN RECORDING BY THE ADMINISTRATION.								
NAME(S) AND ADDRESS OF SECURED PARTIES IN RECORDED ORDER								
LIEN RELEASE								
MVA USE ONLY								
OFFICIALLY ISSUED ON THE DATE SET FORTH ABOVE								
								
ADMINISTRATOR OF MOTOR VEHICLES								
								CONTROL NO. (This is not a Title No.) C000000
								VR-002 (05-11)
THIS TITLE CONTAINS AN EAGLE WATERMARK WHICH IS VISIBLE WHEN HELD TO LIGHT								

Example 3 (Front)



Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

## Transferring Ownership:

**Type 1 - If the vehicle is jointly owned, on the existing Maryland Certificate of Title, and you are the surviving owner, this is what you need to do:**

- If you want to keep the vehicle, you must apply for a new title before the present registration tags expire. To apply for a new title and registration, please complete the "Assignment of Ownership" and "Application for Title and Registration" section of your Certificate of Title as shown in Example 1 (pages 7 & 8). If the transfer of ownership is between spouses, parents, and children, the registration tags on the vehicle may be transferred into the surviving spouse's or child's name. In all other cases, new registration tags must be purchased. Your request must be accompanied by a certified copy of the deceased's death certificate and registration card for the vehicle.

**Please note:** If the surviving owner has received a "Reported Deceased" notice (Form VR-278) or a decedents letter (Form VR-264P) from the MVA, a death certificate will not need to accompany the assigned title to transfer ownership to the survivor if the transfer will occur in the State of Maryland.

- If there is an existing loan, please complete all required lien information on the back of the title. If there are no liens on the vehicle, then just simply write "none" in the space provided for lien information. If the lien on the vehicle is released, attach a Notice of Security Interest Filing or a letter written by the lienholder on letterhead releasing the lien. If there is a lien on the vehicle (the vehicle is being financed), you must contact the lienholder for a letter of authorization approving the transfer of ownership. This letter must be attached to your transfer of ownership request. No security interest filing fee is required.
- If you are retaining ownership of the vehicle a Maryland Vehicle Safety Inspection is not needed.

## If you wish to sell or give this vehicle to another person:

- If you intend to transfer ownership of the vehicle to another person, either by sale or as a gift, please complete the "assignment of ownership" section on the back of the Certificate of Title to the new owner. You will need to give to the purchaser, the title, a certified copy of the death certificate or the letter (form VR-278 or VR-264P) sent by the MVA to notify the surviving vehicle owner the title must be transferred to remove the deceased owners name. If there is a lien, you must supply a lien release that you obtained from the lienholder. The person purchasing the vehicle will then take these documents to the MVA and register the vehicle in the new owner's name.

**IMPORTANT NOTICE:** This certificate is transferable only when recorded and filed with the Motor Vehicle Administration and is valid only with the vehicle described on the face. It is subject to the individual, firm, or corporation named herein. TITLE AND SECURITY INTEREST FILING FEES ARE REQUIRED. Maryland title tax is assessed on the greater of the total purchase price (as verified by the Administrator's prepared Bill of Sale, VR-181) or the fair market value of the vehicle. When Bill of Sale (VR-181) does not accompany this title, tax is based on the valuation shown in a national publication of used car value used by this Administration. If the vehicle is over seven (7) model years of age the tax is based on the greater of purchase price or minimum allowed by law. No Maryland Certificate of Title will be issued until all security interest or liens filed with the Motor Vehicle Administration have been officially released on the face. However, this vehicle may be subject to liens or encumbrances not filed with the Motor Vehicle Administration. If this is a Duplicate Title it may be subject to the rights of a person under the Original Certificate. MARYLAND MOTOR VEHICLE ADMINISTRATION - 6601 RITCHIE HIGHWAY, N.E. - GLEN BURNIE, MARYLAND 21062.

<b>ASSIGNMENT OF OWNERSHIP</b>	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s) <b>Mary Jane Doe</b>	<b>123 Anywhere St. Glen Burnie</b>	<b>AA MD</b>	<b>21061</b>
<b>APPLICATION FOR TITLE AND REGISTRATION</b>	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<b>749</b> (no tenths)	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.	DATE OF DELIVERY	CERTIFIED SELLING PRICE
	<b>749</b>	<input type="checkbox"/> 2. The odometer reading is not the actual mileage.	DATE OF SALE	<b>2/3/11</b>
	<b>749</b>	<b>WARNING - ODOMETER DISCREPANCY</b>		TRADE IN ALLOWANCE
	SIGNATURE OF SELLER(S) <b>Mary J. Doe (REP)</b>	SIGNATURE OF CO-SELLER(S)		
	PRINTED NAME OF SELLER(S) <b>Mary J. Doe (R)</b>	PRINTED NAME OF CO-SELLER(S)		
	SIGNATURE OF BUYER(S) <b>Mary J.</b>	SIGNATURE OF CO-BUYER(S)		
	PRINTED NAME OF BUYER(S) <b>Mary J.</b>	PRINTED NAME OF CO-BUYER(S)		
	Give Maryland Driver's License Number and Date of Birth. If you do not have a Driver's License, give Date of Birth.			
	BUYER'S DRIVER'S LICENSE NO. <b>D 000-123-000-325</b>	10/18/43	CO-BUYER'S DRIVER'S LICENSE NO.	DATE OF BIRTH
IF NOT SUBJECT TO A LIEN, INDICATE "NONE"				
AMOUNT OF LIEN <b>10,987.64</b>	DATE OF LIEN <b>12/02/07</b>	KIND OF LIEN (DESCRIBE) <b>S/A</b>		
NAME OF SECURED PARTY <b>Lien Bank &amp; Trust</b>				
ADDRESS OF SECURED PARTY <b>146 Money St., Baltimore, MD 21203</b>				
Use hereby make application for New Title New Title and New Title Only IF MOTORCYCLE, LIST ENGINE NUMBER IF TRUCK/TRAILER, LIST WEIGHT G.V.W.				
CLASS OF VEHICLE TAG NUMBER VALIDATION STICKER NUMBER				
NAME OF PERSON TO WHOM YOU SOLD THE OLD VEHICLE ADDRESS				
CERTIFICATION OF INSURANCE NAME OF INSURANCE COMPANY (COPY FROM YOUR POLICY) <b>M.A.I.F.</b>				
POLICY OR BINDER NUMBER NAME OF AGENT <b>261932</b>				
<b>IS THIS VEHICLE TO BE TITLED AS JOINT TENANTS OR TENANTS BY ENTIRETIES?</b>				
<input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS BY ENTIRETIES <input checked="" type="checkbox"/> NOTARY NOT REQUIRED				
I/we certify, under penalty of perjury that the statements made herein are true and correct to the best of my/our knowledge, information and belief and hereby state that the manufacturer's identification number shown on the face hereof agrees with the number plate on the vehicle.				
This <b>8th</b> Day of <b>11</b>				
CO-SIGNATURE OF PARENT, GUARDIAN OR RESPONSIBLE ADULT REQUIRED WHEN APPLICANT IS UNDER 18 YEARS OF AGE MUST BE SIGNED BY OWNER(S), OFFICER(S) OF CORPORATION, OR PARTNER IN PARTNERSHIP				
<b>DEALER'S REASSIGNMENT</b>	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s)	Address of Buyer(s)		
	SIGNATURE OF BUYER(S)			
	PRINTED NAME OF BUYER(S)			
	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.	DATE OF DELIVERY	CERTIFIED SELLING PRICE	
	<input type="checkbox"/> 2. The odometer reading is not the actual mileage.	DATE OF SALE	TRADE IN ALLOWANCE	
	<b>749</b> (no tenths)	<b>WARNING - ODOMETER DISCREPANCY</b>		TRADE IN ALLOWANCE
	SIGNATURE OF AUTHORIZED AGENT	DEALER'S NO.		TAXABLE PRICE
	PRINTED NAME OF AUTHORIZED AGENT	GROSS TAX COLLECTED		
VIN OF TRADE-IN				
IF NOT SUBJECT TO A LIEN, INDICATE "NONE"				
AMOUNT OF LIEN	DATE OF LIEN	NET TAX REMITTED		
NAME OF SECURED PARTY ADDRESS OF SECURED PARTY				
<b>DEALER'S REASSIGNMENT</b>	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s)	Address of Buyer(s)		
	SIGNATURE OF BUYER(S)			
	PRINTED NAME OF BUYER(S)			
	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.	DATE OF DELIVERY	CERTIFIED SELLING PRICE	
	<input type="checkbox"/> 2. The odometer reading is not the actual mileage.	DATE OF SALE	TRADE IN ALLOWANCE	
	<b>749</b> (no tenths)	<b>WARNING - ODOMETER DISCREPANCY</b>		TRADE IN ALLOWANCE
	SIGNATURE OF AUTHORIZED AGENT	DEALER'S NO.		TAXABLE PRICE
	PRINTED NAME OF AUTHORIZED AGENT	GROSS TAX COLLECTED		
VIN OF TRADE-IN				
IF NOT SUBJECT TO A LIEN, INDICATE "NONE"				
AMOUNT OF LIEN	DATE OF LIEN	NET TAX REMITTED		
NAME OF SECURED PARTY ADDRESS OF SECURED PARTY				

ANY ALTERATION OR ERASURE VOIDS THIS TITLE

Example 2 (Back)

**Please note:**

- If the vehicle is being assigned to a dealer or an out of state resident, a certified copy of the death certificate must be provided to the buyer.
- If the vehicle is being sold and it is less than 7 years old, a separate notarized Bill of Sale, signed by the surviving owner and the buyer, will be required.
- To sell or give the ownership of a used vehicle to another person, a Maryland Safety Inspection must be completed. The Inspection Certificate must accompany the transfer request.

**If you wish to give this vehicle to a family member:**

- If you intend to give the vehicle to an immediate family member in Maryland, you will need to complete the "Assignment of Ownership" section on the back of the title and give it to the family member. They will also need a certified copy of the death certificate, and if there is a lien, a lien release that you must obtain from the lien holder, and a completed "Gift Certification" form (VR-103). If the last names of the family members are different, proof of the relationship between the giver and receiver of the vehicle is required. The family member will then take these documents to the MVA and register the vehicle in the family member's name.

Please note: If the transfer of ownership of the vehicle is between parent and child, spouses, or surviving joint owner, a Maryland Safety Inspection is not required.

**Type 2 - If you are a legal heir, legatee or distributee**

- If the ownership is being transferred to a legal heir, legatee or distributee, please see Example 2 (pages 9 and 10) which shows a sample of how to complete the "Assignment of Ownership" section on the back of the Maryland Certificate of Title.
- The original letters of administration, naming the administrator, must be included with the title to transfer the ownership.

VEHICLE IDENTIFICATION NO.		YEAR	MAKE	BODY STYLE	CLASS	O.D.METER	BRAND	TITLE NUMBER
1FALP6583WK191947		97	FORD	4S	A	000000	1	29838842
EXCESS	G.R. VEH. WT.	GR. COMB. WT.	FEE (TAGS)		INSPECTION DATE	DATE OF ISSUE		
N/A	-3700	00	N/A	\$27.01	N/A	10/11/03		
OWNER'S SOUNDSEX/DRIVER LICENSE NO.					CO-OWNER'S SOUNDSEX/DRIVER LICENSE NO.			
D-000-389-000-165								
NAME(S) AND ADDRESS OF REGISTERED OWNER(S)								ODOMETER CODES
JOHN ALLEN DOE 123 ANYWHERE STREET GLEN BURNIE MD 21061								A. Actual Mileage B. Exceeds Mechanical Limits C. Not Actual Mileage
<h1>SAMPLE</h1>								CONTROL NO. (This is not a Title No.) <b>C000000</b>
I, THE UNDERSIGNED, HEREBY CERTIFY THAT AN APPLICATION FOR CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON, PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS STATE, AND THE APPLICANT NAMED ON THE FACE HEREOF HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE.								
THE ADMINISTRATION WILL NOT BE RESPONSIBLE FOR FALSE OR FRAUDULENT ODOMETER STATEMENTS MADE IN THE ASSIGNMENT OF THE CERTIFICATE OF TITLE OR FOR ERRORS MADE IN RECORDING BY THE ADMINISTRATION.								
NAME(S) AND ADDRESS OF SECURED PARTIES IN RECORDED ORDER								
LIEN BANK & TRUST 146 MONEY STREET BALTIMORE MD 21203								
								LIEN RELEASE
								MVA USE ONLY
OFFICIALLY ISSUED ON THE DATE SET FORTH ABOVE								
								ADMINISTRATOR OF MOTOR VEHICLES
								CONTROL NO. (This is not a Title No.) <b>C000000</b>
VR-002 (05-11)								

Example 2 (Front)

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

## If you are the estate executor or administrator:

- If the vehicle is being sold by the executor or the administrator, the "Assignment of Ownership" section on the back of the Certificate of Title is to be filled out as shown in Example 3 (pages 11 & 12).

The buyer's full name and address must be filled in with the amount the buyer is paying for the vehicle. The letters of testamentary or administration must be presented with the original title.

If there is a lien shown on the title for the vehicle and the vehicle has been paid off, attach a "Notice of Security Interest Filing" or a letter written by the lienholder, on their letterhead, releasing the lien. If the vehicle is not subject to a lien, write "none" in the lien section.

- New tags must be purchased for the vehicle regardless of how the transfer of ownership is made, unless the vehicle is purchased by a spouse, parent or child of the deceased owner.
- Vehicles being sold in this manner must have a complete Maryland Safety Inspection. The Inspection Certificate must be presented with the request for transfer of ownership if requesting registration plates.

## Excise Tax

Excise Tax is six percent (6%) of the fair market value or purchase price of a vehicle as certified on a Notarized Bill of Sale if the vehicle is less than 7 years old. If a deceased person's Maryland titled vehicle is transferred to a surviving spouse, joint owner, legal heir, legatee or distributee, they are exempt from paying an excise tax.

## Title Fee

There is a title fee. Please note: When a vehicle is titled in Maryland in the joint names of spouses, one spouse is deceased, and the ownership is being transferred to the surviving spouse, the title fee is exempt.

IMPORTANT NOTICE: This certificate is transferable only when recorded and filed with the Motor Vehicle Administration and is valid only with the vehicle described on the face. It is subject to the individual, firm, or corporation named therein. TITLE AND SECURITY INTEREST FILING FEES ARE REQUIRED. Maryland excise tax is assessed on the greater of the total purchase price or the fair market value of the vehicle as certified on a Notarized Bill of Sale (OR-181) signed by the buyer(s) and seller(s). When Bill of Sale (OR-181) does not accompany the title, tax is based on the valuation shown in a national publication of used car value used by this Administration. If the vehicle is over seven (7) model years of age the tax is based on the greater of purchase price or minimum allowed by law. No Maryland Certificate of Title will be issued until all security interest or liens filed with the Motor Vehicle Administration have been officially released on the face. However, this vehicle may be subject to liens or encumbrances not filed with the Motor Vehicle Administration. If this is a Duplicate Title it may be subject to the rights of a person under the Original Certificate. MARYLAND MOTOR VEHICLE ADMINISTRATION - 6601 RITCHIE HIGHWAY, N.E. - GLEN BURNIE, MARYLAND 21062.

<b>ASSIGNMENT OF OWNERSHIP</b>	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s) <b>Mary Jane Doe</b>	Address of Buyer(s) <b>123 Anywhere St. Glen Burnie</b>	AA CITY OR TOWN	MD 21061 COUNTY STATE ZIP CODE
<b>ASSIGNMENT OF OWNERSHIP</b>	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input checked="" type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.	<input type="checkbox"/> 2. The odometer reading is not the actual mileage.		
<b>ASSIGNMENT OF OWNERSHIP</b>	SELLING PRICE <b>Surviving owner</b>	DATE OF SALE <b>2/3/11</b>		
	ODOMETER READING <b>954</b> (no tenths)	WARNING - ODOMETER DISCREPANCY		
<b>ASSIGNMENT OF OWNERSHIP</b>	SIGNATURE OF SELLER(S) <b>John Allen Doe</b>	SIGNATURE OF CO-SELLER(S) <b>Mary J Doe (surviving)</b>		
	PRINTED NAME OF SELLER(S) <b>John Allen Doe</b>	PRINTED NAME OF CO-SELLER(S) <b>Mary J Doe</b>		
<b>ASSIGNMENT OF OWNERSHIP</b>	SIGNATURE OF BUYER(S) <b>Mary J Doe</b>	SIGNATURE OF CO-BUYER(S)		
	PRINTED NAME OF BUYER(S) <b>Mary J Doe</b>	PRINTED NAME OF CO-BUYER(S)		
<b>ASSIGNMENT OF OWNERSHIP</b>	Name(s) of Buyer(s) <b>Mary Jane Doe</b>			
	Address of Buyer(s) <b>123 Anywhere St. Glen Burnie AA MD 21061</b>			
<b>ASSIGNMENT OF OWNERSHIP</b>	Give Maryland Driver's License Number and Date of Birth. If you do not have a Driver's License, give Date of Birth.			
	BUYER'S DRIVER'S LICENSE NO. <b>D 000-123-000-325</b>	DATE OF BIRTH <b>10/18/43</b>	CO-BUYER'S DRIVER'S LICENSE NO.	FEIN # DATE OF BIRTH
<b>ASSIGNMENT OF OWNERSHIP</b>	IF NOT SUBJECT TO A LIEN, INDICATE "NONE"	AMOUNT OF LIEN <b>10,987.64</b>	DATE OF LIEN <b>12/02/07</b>	KIND OF LIEN (DESCRIBE) <b>S/A</b>
	NAME OF SECURED PARTY <b>Lien Bank &amp; Trust</b>			
<b>ASSIGNMENT OF OWNERSHIP</b>	Use hereby make application for New Title and New Tags. If you are transferring tags from a vehicle that you sold, to this vehicle, give the following (if applicable).			
	CLASS OF VEHICLE <b>A</b>	TAG NUMBER <b>AAA111</b>	VALIDATION STICKER NUMBER <b>7777777</b>	
<b>ASSIGNMENT OF OWNERSHIP</b>	NAME OF PERSON TO WHOM YOU SOLD THE OLD VEHICLE			
	ADDRESS			
<b>ASSIGNMENT OF OWNERSHIP</b>	CERTIFICATION OF INSURANCE COMPANY (COPY FROM YOUR POLICY) <b>M.A.I.F.</b>			
	POLICY OR BINDER NUMBER <b>261932</b>	NAME OF AGENT		
<b>ASSIGNMENT OF OWNERSHIP</b>	IS THIS VEHICLE TO BE TITLED AS JOINT TENANTS OR TENANTS BY ENTIRETIES? <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS BY ENTIRETIES			
	NOTARY NOT REQUIRED			
<b>ASSIGNMENT OF OWNERSHIP</b>	I/we certify, under penalty of perjury that the statements made herein are true and correct to the best of my/our knowledge, information and belief and hereby state that the manufacturer's identification number shown on the face hereof agrees with the number plate on the vehicle.			
	Witness My(Our) Hand(s) And Seal This <b>8th</b> Day of <b>11</b>			
<b>ASSIGNMENT OF OWNERSHIP</b>	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s)	Address of Buyer(s)		
<b>ASSIGNMENT OF OWNERSHIP</b>	SIGNATURE OF BUYER(S)	SIGNATURE OF CO-BUYER(S)		
	PRINTED NAME OF BUYER(S)	PRINTED NAME OF CO-BUYER(S)		
<b>ASSIGNMENT OF OWNERSHIP</b>	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.	<input type="checkbox"/> 2. The odometer reading is not the actual mileage.		
<b>ASSIGNMENT OF OWNERSHIP</b>	ODOMETER READING <b>(no tenths)</b>	WARNING - ODOMETER DISCREPANCY		
	SIGNATURE OF AUTHORIZED AGENT	DEALER'S NO.	DATE OF DELIVERY	CERTIFIED SELLING PRICE
<b>ASSIGNMENT OF OWNERSHIP</b>	PRINTED NAME OF AUTHORIZED AGENT	TAXABLE PRICE		
	PRINTED NAME OF DEALERSHIP	GROSS TAX COLLECTED		
<b>ASSIGNMENT OF OWNERSHIP</b>	VIN OF TRADE-IN	STATE	COLL FEE 0.6% OF GROSS OR \$12 MAX. FEE ALLOW.	
	IF NOT SUBJECT TO A LIEN, INDICATE "NONE"	AMOUNT OF LIEN	DATE OF LIEN	NET TAX REMITTED
<b>ASSIGNMENT OF OWNERSHIP</b>	NAME OF SECURED PARTY			
	ADDRESS OF SECURED PARTY			
<b>ASSIGNMENT OF OWNERSHIP</b>	The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.			
	Name(s) of Buyer(s)	Address of Buyer(s)		
<b>ASSIGNMENT OF OWNERSHIP</b>	SIGNATURE OF BUYER(S)	SIGNATURE OF CO-BUYER(S)		
	PRINTED NAME OF BUYER(S)	PRINTED NAME OF CO-BUYER(S)		
<b>ASSIGNMENT OF OWNERSHIP</b>	I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:			
	<input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.	<input type="checkbox"/> 2. The odometer reading is not the actual mileage.		
<b>ASSIGNMENT OF OWNERSHIP</b>	ODOMETER READING <b>(no tenths)</b>	WARNING - ODOMETER DISCREPANCY		
	SIGNATURE OF AUTHORIZED AGENT	DEALER'S NO.	DATE OF DELIVERY	CERTIFIED SELLING PRICE
<b>ASSIGNMENT OF OWNERSHIP</b>	PRINTED NAME OF AUTHORIZED AGENT	TAXABLE PRICE		
	PRINTED NAME OF DEALERSHIP	GROSS TAX COLLECTED		
<b>ASSIGNMENT OF OWNERSHIP</b>	VIN OF TRADE-IN	STATE	COLL FEE 0.6% OF GROSS OR \$12 MAX. FEE ALLOW.	
	IF NOT SUBJECT TO A LIEN, INDICATE "NONE"	AMOUNT OF LIEN	DATE OF LIEN	NET TAX REMITTED
<b>ASSIGNMENT OF OWNERSHIP</b>	NAME OF SECURED PARTY			
	ADDRESS OF SECURED PARTY			

ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

Example 1 (Back)





State of Maryland  
LETTERS OF ADMINISTRATION

Estate No. \_\_\_\_\_

I certify that administration of the Estate of

\_\_\_\_\_ was granted on the **SAMPLE**  
to \_\_\_\_\_

as personal representative and the appointment is in effect

this \_\_\_\_\_ day of \_\_\_\_\_

Will probated \_\_\_\_\_  
(date)

Intestate estate.

\_\_\_\_\_  
Register of Wills  
\_\_\_\_\_

RW 1120 VALID ONLY IF SEALED WITH THE SEAL OF THE COURT OR THE REGISTER

**MVA** MARYLAND CERTIFICATE OF TITLE  
DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR VOIDS.

C000000

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	MODEL	STYLE	CLASS	CODICETER	BFANI	TITLE NUMBER
1FALP6583WK191947	97	FORD	4S	A	000000			2983884
EXCEPT.	GR. VEH. WT.	G.F. COMB. WT.	FEE (TAXES)		INSPECTION DATE		DATE ISSUED	
N/A	-3700	00	N/A	\$27.01	N/A		10/11/02	
OWNER'S SOUNDSEX/DRIVER LICENSE NO.				CO-OWNER'S SOUNDSEX/DRIVER LICENSE NO.				
D-000-389-000-165				D-000-123-000-325				

NAME(S) AND ADDRESS OF REGISTERED OWNER(S)  
JOHN ALLEN DOE  
MARY JANE DOE  
123 ANYWHERE STREET  
GLEN BURNIE MD 21061

A. Actual Mileage  
B. Exceeds Mechanical Limits  
C. Not Actual Mileage

**SAMPLE**

CONTROL NO.  
(This is not a Title No.)  
C000000

I, THE UNDERSIGNED, HEREBY CERTIFY THAT AN APPLICATION FOR CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON, PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS STATE, AND THE APPLICANT NAMED ON THE FACE HEREOF HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE.

THE ADMINISTRATION WILL NOT BE RESPONSIBLE FOR FALSE OR FRAUDULENT ODOMETER STATEMENTS MADE IN THE ASSIGNMENT OF THE CERTIFICATE OF TITLE OR FOR ERRORS MADE IN RECORDING BY THE ADMINISTRATION.

NAME(S) AND ADDRESS OF SECURED PARTIES IN RECORDED ORDER

LIEN BANK & TRUST  
146 MONEY STREET  
BALTIMORE MD 21203

LIEN RELEASE

MVA USE ONLY

OFFICIALLY ISSUED ON THE DATE SET FORTH ABOVE

*Christine Meyer*  
ADMINISTRATOR OF MOTOR VEHICLES

CONTROL NO.  
(This is not a Title No.)  
C000000  
VR-002 (05-11)

THIS TITLE CONTAINS AN EAGLE WATERMARK WHICH IS VISIBLE WHEN HELD TO LIGHT

Example 1 (Front)