

Bulletin

Date: March 13, 2023

Bulletin: Driver Education Program, Apprentice Instructor Testing Materials

From: Business Licensing and Compliance Division

RE: Apprentice Instructor in Class Evaluation and Apprentice Behind the Wheel Evaluation Sheet

The purpose of this bulletin is to provide clarity regarding the Apprentice Instructor in Class Evaluation Tool and the Apprentice Behind the Wheel Evaluation Sheet.

Apprentice Instructor in Class Evaluation

The Apprentice Instructor in Class Evaluation is a rubric used by the MDOT MVA Compliance Inspectors to assess an instructor's classroom and facilitation skills. The Compliance Inspectors will be evaluating the instructor based on three main categories (see attached tool for specific subcategories):

1. Classroom Management Skill
2. Communication Skills
3. Knowledge Level

The Apprentice Instructor in Class Evaluation can also be found on our website:

[Apprentice Instructor In Class Evaluation \(maryland.gov\)](https://www.mva.maryland.gov/apprentice-instructor-in-class-evaluation)

Behind the Wheel Basic Evaluation

The Behind the Wheel Basic Evaluation is used to assess the apprentice candidate's basic driving skills and their ability to maintain a safe learning environment during behind the wheel instruction. This evaluation can be found on our website: [Apprentice Candidate- Behind the Wheel Basic Evaluation \(maryland.gov\)](https://www.mva.maryland.gov/apprentice-candidate-behind-the-wheel-basic-evaluation).

The evaluations described above are under review and we are open to suggestions for improvement. Please forward suggestions to the Business Licensing and Compliance Division's email address at:

MVABLDISD@mdot.maryland.gov