

## Application For Approval

**MUST PROVIDE SEPARATE FORM FOR EACH PROGRAM. Please complete both sides of this application. Print in ink.**

Apprentice Permit - \$25.00

Permanent Instructor - \$150.00

Instructor License Renewal - \$150.00

DIP Instructor

Corrected Instructor/Apprentice License - \$20.00

3 Hour Alcohol & Drug Education Instructor

Duplicate Instructor/Apprentice License - \$20.00

Other: \_\_\_\_\_

Name of School or Provider

School ID or Provider #

Instructor Number

Exp. Date

### Applicant Information - Name & Address must match your Driver's License

Full Name

Driver's License Number

Expiration

State Issued

Street Address

City

County

State

Zip Code

Email Address

Phone Number

Yes No

Has your driver license or privilege to operate a motor vehicle ever been revoked, suspended, cancelled or refused, in this or any state or District of Columbia? If yes, when (mm-dd-yy) \_\_\_\_\_ and where (state)? \_\_\_\_\_

Are you at least 21 years of age and have you held a driver's license for the last three (3) consecutive years?

Have you ever been convicted of any violation of the law, other than traffic violations? If yes, please explain in the additional information section or attach a separate sheet of paper.

Are you currently employed by the State of Maryland? If so, which agency? \_\_\_\_\_

### Renewal Applicants Only

Yes No

I certify that in the past two years that I have satisfactorily completed a minimum of 8 hours of professional development approved by the Administration. **Please provide supporting documentation from program that was completed.**

I certify that I have been observed and evaluated at least 2 times in the last two years by the owner of the school, or another school official.

### Certification of School

Yes No

I certify that the aforementioned individual has in the last 2 years taught a minimum of 30 hours of programs courses.

Certifying School Number

Certifying School Official Signature

Name (Print)

Date

**New Foreign Language Applicants Only**

Yes      No

Are you applying to instruct Driver's Education in another language other than English?

If so, please check the appropriate box and supply the pertinent documents to certify that you are qualified to do so:

Maryland Court Certified Translator- Must supply copy badge or other certification dated within the last 30 days.

Maryland State Department of Education Certificate- Must supply copy of certificate stating language certified in

Driver Instructional Services Division Testing

**Additional Information (if required)****Certification of Signator(s)**

It is illegal for anyone to give false or fictitious information for a Driver Instructors License, Apprentice Permit or Remedial Program instructor's approval. Since the approval is considered part of the application, anyone who provides or certifies to a false or fictitious statement or information herein may be prosecuted and/or have their approval cancelled.

**Applicant Certification**

I certify, under penalty of perjury that the statements are true and correct. I am familiar with the Maryland Motor Vehicle certification laws and regulations concerning the conduct of remedial program instructors. I understand this approval is only valid while I am employed with an approved remedial program.

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Applicant's Signature

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Date**School or Program Owner's Certification**

I acknowledge as owner, partner or department of education official of the licensed driver's school or Remedial Program listed that the information submitted by the applicant is true and that the applicant will be employed by me upon receipt of his/her approval.

I certify under penalty of perjury that the statements are true and correct.

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Owner's Signature

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Title

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Date