

Application for Approval

Must provide separate form for each program. Please complete both sides of this application. Print in ink.

Apprentice Permit - \$25.00	Permanent Instructor - \$150.00
Instructor License Renewal - \$150.00	DIP Instructor
Corrected Instructor/Apprentice License -\$20.00	3 Hour Roadway Safety Driving Education Instructor
Duplicate Instructor/Apprentice License - \$20.00	Other: _____

Name of School or Provider	School ID or Provider Number	Instructor Number	Exp. Date
----------------------------	------------------------------	-------------------	-----------

Applicant Information - Name & Address must match your Driver's License

Full Name	Driver's License Number	Expiration	State Issued
Street Address	City	County	State
Email Address		Phone Number	

Yes No

Has your driver license or privilege to operate a motor vehicle ever been revoked, suspended, cancelled or refused, in this or any state or District of Columbia?

If yes, when (mm-dd-yy) _____ and where (state)? _____

Are you at least 21 years of age and have you held a driver's license for the last three (3) consecutive years?

Have you ever been convicted of any violation of the law other than traffic violations? If yes, please explain in the additional information section or attach a separate sheet of paper.

Are you currently employed by the state of Maryland?

If so, which agency? _____

Renewal Applicants Only

Yes No

I certify that in the past two years that I have satisfactorily completed a minimum of 8 hours of professional development approved by the Administration. **Please provide supporting documentation from program that was completed.**

I certify that I have been observed and evaluated at least 2 times in the last two years by the owner of the school or another school official.

Certification of School

Yes No

I certify that the aforementioned individual has in the last 2 years taught a minimum of 30 hours of programs courses.

Certifying School Number	Certifying School Official Signature	Printed Name	Date
--------------------------	--------------------------------------	--------------	------

New Foreign Language Applicant Only

Yes No

Are you applying to instruct Driver's Education in a language other than English?

If so, please check the appropriate box and provide the relevant documents to certify that you are qualified to do so.

Maryland Court Certified Translator - Must supply copy badge or other certification dated within the last 30 days

Maryland State Department Education Certificate - Must provide copy of certificate stating language certified

Driver Instructional Services Division Testing

Additional Information (if required)**Certificate of Signator(s)**

It is illegal for anyone to give false or fictitious information for a Driver Instructor License, Apprentice Permit or Remedial Program instructor's approval. Since the approval is considered part of the application, anyone who provides or certifies to a false or fictitious statement or information herein may be prosecuted and/or have their approval cancelled.

Applicant Certification

I certify, under penalty of perjury that the statements are true and correct. I am familiar with the Maryland Motor Vehicle certification laws and regulations concerning the conduct of remedial program instructors. I understand this approval is only valid while I am employed with an approved remedial program.

Applicant's Signature

Date**School or Program Owner's Certification**

I acknowledge as owner, partner or department of education official of the licensed driver's school or Remedial Program listed that the information submitted by an applicant is true and that the applicant will be employed by me upon receipt of their approval.

I certify under penalty of perjury that the statements are true and correct.

Owner's Signature

Title

Date