



# D- 11-24-03

Date: November 27, 2024

**Bulletin:** All Dealers and Tag and Title Agencies

**From:** Vehicle Services Division

**RE:** Discontinuance of the Duplicate Title after Lien Release

# **Purpose**

To inform all dealers and tag and title agencies that the Motor Vehicle Administration (MVA) will no longer print a clear duplicate title after a lien is released.

# **Summary**

Effective December 4<sup>th</sup> 2024, the MVA will no longer print a duplicate title automatically when a lien has been released electronically. When the lien is released electronically, a customer may request a duplicate clear title at no additional cost via MVA website, myMVA account, kiosk or ERT systems.

#### **Notification**

Once a lien is released electronically, MVA records will indicate the lien has been released. The customer will receive a notification of the release by email or their myMVA account.

# **Duplicate Title**

When requesting a duplicate title, dealers should use the <u>VR-003</u>, title service agencies should use the <u>VR-018</u> and provide the documents listed on the form. If a duplicate title is ordered via ERT (preferred), the duplicate title will be free once the record indicates the lien has been released. Dealers and title service agents can use the dealer inquiry to verify if the lien has been released.

**Please note:** If an electronic lien release request was submitted electronically and the lienholder received an error message, the MVA will continue to accept a notarized lien release letter.

For any questions, please contact the Vehicle Services Division, Brian Forde bforde@mdot.maryland.gov or Shanequa Richards-Marks srichardsmarks@mdot.maryland.gov.