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Date: March 31, 2021

Bulletin: All Tag and Title Services

From: Business Licensing and Driver Instructional Services

Subject: NMVTIS Best Practices UPDATED

This bulletin provides updated information on NMVTIS and how to reach the helpdesk and information on verifying title and lien information with New York.

The NMVTIS Guide was sent out in September of 2020, it contained an example of each state's title with additional information. If there is any question whether you are using the correct number, refer to the NMVTIS Guide. In most cases, the title number will be referred to as "Title Number." When a title number is labeled differently, you will be directed specifically what number to use. **Do not substitute other number sequences on the title unless you are instructed.** Since states may update their titles or use different titles for different vehicle types, do not reject a transaction based solely on the title number location.

Below are some of the common data entry errors. These errors are simple but anytime they are made it requires the title case to go to the NMVTIS queue for review. Until the review is completed the title will not print nor can any other transaction be performed.

Common errors:

- Inputting the word "TITLE" for the title number or Inputting the VIN for the title number
- Leaving the title issue date field blank
- Selecting the incorrect jurisdiction
- Inputting the Soundex Number for the title number
- Inputting the document control number for the title number
- Mis keying of the title number

Again, all these errors will require the title case to go the NMVTIS unit for review. To clear and work these items the unit will need to see the image of the title document that was used during the transaction. **Please keep in mind that some states may take a few days for the**

NMVITS record to be updated. If you encounter any issues with a NMVITS pointer or have a question about a transaction, please reach out to the NMVITS Help Desk at NMVTIShelpdesk_ext@mdot.maryland.gov

NYS DMV Online Status Check of Vehicle Titles and Liens

New York has an online tool that can be used to verify the title or lien status of vehicles titled in New York. When reviewing paperwork to determine lien status, please be aware that a paper lien release from the lender may not always accompany a New York State title. If no paper lien release is present, the lien may have been released electronically. If the lien was released electronically, a printout from the New York State Department of Motor Vehicles online status check of vehicle titles and liens should accompany the title - an example is attached. NYS DMV encourages other jurisdictions to authenticate the status of a lien by accessing the following URL:

<https://dmv.ny.gov/registration/how-check-title-or-lien-status>

NYS DMV Online Status Check of Vehicle Titles and Liens

The status check service displays the information below, and it accurately reflects what is officially entered in NYS DMV's records:

- The date the title was issued by NYS DMV
- The number of liens (if any)
- The name and address of the lienholder(s)

Note this service does not display any personal information about the vehicle owner or registrant. In order to perform an online title lien status check, the following information must be provided:

- Vehicle Identification Number (VIN)
- Vehicle model year
- Vehicle make (Refer to the title certificate. Enter a maximum of 5 letters (for example, GMC, SAAB or CHEVR), or 4 letters separated by one slash mark (for example, HA/DA for Harley Davidson and ME/BE for Mercedes Benz).

If you have questions or concerns, you can also contact MDOT MVA Business Licensing and Driver Instructional Services at 410-787-2952 or mvablsd@mva.maryland.gov