

How to Apply – Documents Required

Due to federal requirements, documents are now required to be presented if your documents are not already on file with the MDOT MVA.

This applies when obtaining a new or renewal driver's license (DL) or identification card (ID). Please use this document or visit our Online Document Guide at <http://www.mva.maryland.gov/odg> to view a complete list of documents that you can bring and to schedule an appointment to present them at your local branch.

- **Documents must be the original or certified copy.**
(Photocopies, notarized copies, and documents with alterations or erasures will not be accepted.)
- **Documents must be in English or professionally translated into English**
(A list of translators is available on the Online Document Guide at <http://license.mva.maryland.gov>)
- **Current legal name must match all documents.** If it does not, government-issued document(s) explaining the name change will be required. (e.g. certified marriage certificate, original divorce decree, certified court order of name change).
- **Parents or guardians of minors must be present to cosign the application and must provide acceptable proof of relationship.**
- **Learner permit applicants under the age of 16.** Must provide a completed verification of identity and/or school attendance, form (#DL-300) to an MVA official during the learner's permit application process. The attendance form must be presented to the MVA in a sealed, unopened envelope provided by the applicant's school or county home school coordinator, if home schooled.

CATEGORY A - U.S. CITIZEN OR PERMANENT RESIDENT

IDENTITY – CHOOSE 1

- U.S. Birth Certificate- original or certified copy from Vital Statistics or equivalent agency.
**Documents issued by a hospital, notification of birth, birth registration cards, and foreign birth certificates not accepted*
To order a duplicate if born in Maryland – Visit <https://health.maryland.gov/vsa/Pages/birth.aspx>
To order a duplicate if born in another state – Visit <https://www.cdc.gov/nchs/w2w>
- U.S. Passport- valid, unexpired **Minors require additional documents to prove parental relationship.*
- Consular Report of Birth Abroad (CRBA)- original or certified copy
- Permanent Resident Card **Minors require additional documents to prove parental relationship.*
- Certificate of Naturalization **Minors require additional documents to prove parental relationship.*
- Certificate of Citizenship **Minors require additional documents to prove parental relationship.*

SOCIAL SECURITY – CHOOSE 1

- Original Social Security (SS) Card: To request duplicate, visit <http://www.ssa.gov/ssnumber>
- W-2 form or pay stub (displaying your name and entire SSN)
- SSA-1099 or Non-SSA 1099 form (displaying your name and entire SSN)

RESIDENCY DOCUMENTS – CHOOSE 2 (FROM PAGE 2)

CATEGORY B – TEMPORARY LAWFUL STATUS

IDENTITY – CHOOSE 1

- Unexpired employment authorization documents (EAD), Form I-766 or I-688B issued by the U.S. DHS
- Unexpired foreign passport with a U.S. visa (unexpired or expired) affixed, with approved I-94 form or stamp documenting most recent admittance into the U.S.

SOCIAL SECURITY – CHOOSE 1

- Original Social Security (SS) Card: To request duplicate, visit <http://www.ssa.gov/ssnumber>
- W-2 form or pay stub (displaying your name and entire SSN)
- SSA-1099 or Non-SSA 1099 form (displaying your name and entire SSN)
- Document from Social Security Administration demonstrating non-work authorized status

RESIDENCY DOCUMENTS – CHOOSE 2 (FROM PAGE 2)

*Apply to register to vote with your driver's license transaction. For details ask your customer agent.

6601 Ritchie Highway, N.E., Glen Burnie, Maryland 21062

For more information visit our website at www.mva.maryland.gov, call 410-768-7000 or TTY for the hearing impaired: 1-800-492-4575.

CATEGORY C - FEDERALLY NON-COMPLIANT DL/ID

IDENTITY – CHOOSE 1

- Unexpired Foreign Passport WITHOUT current, valid USCIS Documentation
- Unexpired Consular ID from Mexico, Guatemala or Ecuador

**If you do not have one of the above, you must present two (2) from the list below.
One must contain a photo, not more than eight (8) years old.**

***Your valid Maryland Driver's License or ID card may be used as one of the items below:**

- Foreign (Non-US) Birth Certificate (original or certified copy)
- National ID or Voter Card displaying applicant's photo, name, and date of birth.
- U.S. State Driver's License*
- U.S. State Identification Card*
- Foreign (Non-US) Driver's License
- U.S. Military Identification Card
- U.S. Military Dependent Identification Card
- I-766 Employment Authorization Card
- Certified School Records (DL-300), not more than 12 months old

ADDITIONAL REQUIREMENTS – CHOOSE 1

- Certification Letter from the Maryland Comptroller's Office
<https://interactive.marylandtaxes.com/cServices/MVATaxCert/Default.aspx>
- I already have a Maryland Driver's license or ID card.

EVERYONE MUST PROVIDE PROOF OF MARYLAND RESIDENTIAL ADDRESS – CHOOSE 2

- Maryland vehicle registration card or title
- Vehicle insurance card or policy displaying your address
- Utility communications regarding account
- Checking, savings, financial account or collection agency communications
- Property tax bill or receipt
- Mortgage account statement, deed, communication from the State Department Assessment and Taxation or other proof of home ownership
- Residential rental contract (current apartment lease, or other current rental or real property with signatures.)
- Mail or benefits statement from a federal, state or local government agency
- Installment (loan) document from a bank or other financial institution
- Sales tax or business license
- Credit card statement
- Residential service contract or delivery for services performed at the address of residence (ex: lawn service, TV repair, furniture delivery)
- Medical or Hospital Bill
- Selective Service Card
- Telephone or cell communications regarding account
- Cable or satellite TV communications regarding account

SOURCES BELOW MAY BE USED WHEN APPLYING FOR A FEDERAL COMPLIANT DRIVER'S LICENSE OR ID CARD.

- Voter registration card;
- Copy of federal or MD income tax return filing
- U.S. College or University communications
- U.S. High School Report Card or U.S. High School Transcript; or
- Valid Maryland state issued professional license.

LEARNERS PERMIT (APPLICANTS AND HOLDERS)

- If under 16 years old, Form DL-300 (Verification of Identity and /or Attendance Certification)
- High School Diploma/GED, ONLY for those 18 years old seeking to take their skills test within 3-9 months of obtaining a learner's permit.

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