MDOT MARYLAND DEPARTMENT OF TRANSPORTATION
MOTOR VEHICLE ADMINISTRATION
6601 Ritchie Highway, N.E.
Glen Burnie, Maryland 21062

DL-084 (01-25)

Commercial Driver's License (CDL) & Hazardous Materials Endorsements (HME) Requirements

This renewal notice is for all CDL holders. The purpose is to inform you about Federal and State requirements for fingerprint based background checks required by the USA Patriot Act (Public Law 107-56, Section 1012) and the new requirements regarding maintaining a valid Medical Examiners Certificate (DOT Card) and SPE or waiver/exemption if required as well as declaring a self certification category relating to your type of Interstate/Intrastate commerce.

Note: If you present a valid TWIC card you will not need to go through the MVA Fingerprinting/Background process.

Individuals renewing a CDL or conducting any CDL transaction are required to present a valid medical examiners certificate (DOT card), SPE and waiver/exemption if required.

REQUIREMENTS FOR CDL DRIVERS AND HME HOLDERS

Individuals who drive vehicles with a gross vehicle weight rating or gross combination weight rating of 26,001 or more pounds, vehicles designed to transport 16 or more passengers, including the driver, and/or vehicles required to be placarded for HME are required to have a CDL. All CDL holders must have a valid medical certification (DOT card), SPE and waiver/exemption if required.

- If you have a CDL, which authorizes you to operate a CMV in **interstate commerce**, you are required to have a valid Federal Department of Transportation (DOT) physical card in your possession while operating the CMV. The CMV in interstate commerce includes vehicles with a Gross Vehicle Weight Rating (GVWR) of 10,001 pounds or more.

- If you operate a CMV, with a GVWR between 10,001 and 26,000 pounds in **intrastate commerce**, you may do so on a non commercial Class C license [unless the CMV requires the HME, Passenger, or Passenger and School Bus endorsement(s)] provided you have a valid DOT physical card in your possession while operating a CMV.

- CDL holders who do not meet the physical qualifications required to operate a CMV may apply for an interstate waiver by calling the Federal Highway Administration at 410-962-2889. Information on intrastate waivers may be obtained by calling the MVA at 410-768-7000.

- Drivers of school buses are required to pass an annual physical examination in accordance with 49CFR 391.41 (b). CDL drivers with an intrastate waiver are not eligible to hold the Hazmat, Passenger or School Bus endorsements.

- CDL holders are required to submit updated medical certification (DOT card) and SPE or waiver/exemption, if required, for the duration of their license and they must declare a self-certification category relating to their type of Interstate/intrastate commerce.

FINGERPRINT/ BACKGROUND CHECK REQUIREMENTS FOR HME HOLDERS "ONLY"

- You will need to schedule an appointment for your MVA Fingerprint/Background check. Visit our website at https://mymva.maryland.gov/go/web/AddAppointment to register for an appointment, then click on the Scheduling Appointment link located in the upper left portion of the screen and follow the directions provided to make an appointment at one of the following MVA offices: **Glen Burnie, Bel Air, Frederick, Salisbury or Waldorf**.

- You may start the background check process at any time after receiving this notice, but it is recommended that you do so no later than 90 days prior to the expiration date of your license.

- On your appointment day, you will visit a designated MVA location to be fingerprinted and begin the fingerprint background check and CDL renewal process. **You must bring documented proof of your U.S. citizenship or lawful permanent resident status, your current Maryland CDL and a valid medical certification (DOT card) with your federal waiver/exemption if required. *Note: Hospital issued birth certificates are not acceptable. Acceptable sources of proof are:**

  U.S. Citizen
  - Valid, unexpired U.S. Passport
  - Certified copy of a birth certificate filed with a State Office of Vital Statistics or equivalent agency in the individual's State of birth, Puerto Rico (issued on 07/01/2010 or later), the Virgin Islands, Guam, American Samoa or the Commonwealth of the Northern Mariana Islands.
  - Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State.
  - Certificate of Naturalization issued by the U.S. Department of Homeland Security (DHS).
  - Certificate of Citizenship issued by DHS.

  Lawful Permanent Resident
  - Valid, unexpired Permanent Resident Card, issued by USCIS or INS.

FINGERPRINT/ BACKGROUND CHECK REQUIREMENTS CONTINUED`

- On your appointment day, you must pass the CDL HAZMAT knowledge test in order to renew your CDL with HME. You must present a VALID DOT physical card and federal exemption/waiver if required.

- You will be charged for two separate transactions at the MVA:

    1. The MVA CDL renewal fee is payable by cash, check, money order, Master Card, Visa, American Express, Discover Card or Mobile Wallet Pay.

    2. The State and federal fingerprint/background checks and the TSA processing fee is $109.25. This fee may be paid by Master Card, Visa or Discover credit cards or by check payable to the CJIS Central Repository. CASH is NOT accepted.

- Your fingerprint records will be forwarded to the Maryland Department of Public Safety & Correctional Services Criminal Justice Information Systems for a Federal and State criminal background check.

- The TSA determines the final security threat assessment of all HAZMAT applicants. You MUST receive a "0"-zero TSA assessment.

A HAZMAT endorsement will not be issued to anyone convicted of the disqualifying crimes or if you do not meet the qualifications below, you are required to immediately surrender the CDL with HME to a MVA office. If you would like more information on the TSA approval process, including disqualifying offenses, please go to www.tsa.gov (Once at the site, use search word "HAZMAT"). For any questions on criminal convictions, please call TSA directly at 866-289-9673.

For general questions, please visit our website at www.mva.maryland.gov or call our CDL Hotline at 1-800-344-7309.