

**Application for Duplicate Certificate of Title** **Fee: \$20.00**

The MVA should contact me at: \_\_\_\_\_ or \_\_\_\_\_ for any questions regarding this application.  
 (Email address) (Phone)

**This application must be accompanied by a copy of the valid state issued identification(s) of the vehicle owner(s) and any person presenting the application.**

**A DUPLICATE TITLE MAY BE REQUESTED:**

- Online through the MVA's website at [www.mva.maryland.gov](http://www.mva.maryland.gov). **Duplicate titles ordered online may be mailed to an alternate address at the owner's request.** Mailing instructions are provided in the online application.
- At a KIOSK located at MVA's Full and Express Offices. **Duplicate title ordered may be mailed to an alternate address.**
- At a tag and title service licensed by the MVA. **A copy of the valid state issued identification must be submitted by the applicant along with the application.**
- At all full service MVA branch offices and mailed the next business day to the address on record with the MVA. **A copy of the owner(s) valid driver's license or state issued i.d.(s) must accompany this form. Titles may not be mailed to an alternate address.**

Reason for Request (please check one):

Lost  Destroyed  Altered  Mutilated  Misassigned  Returned to State  Other \_\_\_\_\_

The altered, mutilated, or misassigned title is required when making an application for a duplicate. The out-of-state title is required if the original Maryland title was surrendered to another state.

Name of Secured Party  
 (Bank, Finance Company, Etc.) \_\_\_\_\_

Address of Secured Party \_\_\_\_\_

Current Maryland Title # \_\_\_\_\_ Make of Vehicle \_\_\_\_\_ Model Year \_\_\_\_\_

Vehicle Identification Number \_\_\_\_\_

Owner's First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Driver's License # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Co-Owner's First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Co-Owner's Driver's License # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Current Resident Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Please check here if this is a new address.

I/we certify, under penalty of perjury, that the statements made herein are true and correct, to the best of my/our knowledge, information, and belief.

This \_\_\_\_\_ day of \_\_\_\_\_ year \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Co-Owner's Signature \_\_\_\_\_

This application requires the signature of the owner(s).

- If jointly owned, all owners signatures are required.
- If the owner is a business entity, the person legally authorized to sign must state their capacity after their signature.
- If the owner is a trust, the trustee must sign and state their capacity.

*Penalty for falsifying this application for a title or registration is punishable by a fine up to \$1,000.*

- The personal representative or legal heir of a deceased owner is required to submit letters of administration.
- If the vehicle is jointly owned by spouses and one is deceased, the surviving spouse is not required to include a certified copy of the death certificate if they have a "Reported Deceased" notice (Form VR-278) or a decedents letter (Form VR-264P) from the MVA.
- A bankruptcy trustee is required to attach a copy of their appointment by the court.

**Important: This Section can only be used if the lien(s) are over seven (7) years old and have been satisfied.**

"I hereby certify, under penalty of perjury, that the above referenced vehicle lien has been satisfied in full.

I further certify that in the event a lien or lienholder is later determined to exist, I will make full restitution to the lienholder and furnish the lien release to the Motor Vehicle Administration (MVA). I further certify that I will defend, indemnify and hold the MVA harmless against any claim from a lienholder or lien as a result of this title being issued."

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_ Co-owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**For MVA use only**

Supervisor approval: \_\_\_\_\_  Copy of I.D. attached

Reason for approval: \_\_\_\_\_